BOARDS AND COMMISSIONS

BOARD OF CHIROPRACTIC EXAMINERS

(Amendment)

201 KAR 21:041. Licensing; standards, fees.

RELATES TO: KRS 312.085, 312.095, 312.145, 312.175

STATUTORY AUTHORITY: KRS 312.019, 312.085, 312.095, 312.175

NECESSITY, FUNCTION, AND CONFORMITY: KRS 312.019(9) authorizes the Kentucky Board of Chiropractic Examiners to promulgate administrative regulations consistent with KRS Chapter 312, regulating the practice of chiropractic. This administrative regulation establishes the procedures relating to application for licensure, license renewal, and fees.

Section 1. Initial Application. An applicant for initial licensure shall submit to the board:

(1)

(a) A completed, notarized Application for Licensure with a two (2) inch by two (2) inch passport photo taken within the past six (6) months of application; and

(b) A nonrefundable application fee of $350.

(2) If the initial applicant graduated from chiropractic school more than four (4) years ago, proof of successfully passing the Special Purposes Examination for Chiropractic given by the National Board of Chiropractic Examiners within the past six (6) months shall be submitted to the board unless the initial applicant submits proof acceptable to the board of active practice under a license in good standing in another state or jurisdiction. In determining whether to accept proof of active practice, the board shall consider the following submitted by the licensee in writing:

(a) The number, or approximate number, of patients treated per week;

(b) The practice location or locations, and address or addresses at which the licensee has practiced, and the month and years of practice at each respective location; and

(c) Any relevant information the licensee may submit to show active practice.

Section 2. Licenses. Each license by the board shall:

(1) Set forth the:

(a) Name of the issuing board;

(b) Name of the licensee;

(c) Number of license; and

(d) Date of the license issuance;

(2) Be signed by a minimum of three (3) members of the board; and

(3) Have the seal of the board affixed.

Section 3. License Renewal.

(1)

(a) Each licensee of the board shall annually renew the license on or before the first day of March.

(b)

1. A licensee seeking active status shall:

a. Submit a completed Application for Annual License Renewal that includes the notarized affidavit, if applicable; and

b. Pay a renewal fee of $250.

2. A licensee seeking inactive status shall:

a. Submit a completed Application for Annual License Renewal that includes the notarized affi-

davit, if applicable; and

b. Pay a renewal fee of seventy-five (75) dollars.

(2) The amount of the restoration fee established by KRS 312.175(2) and (4) shall be $250 per year, or any part of a year.

(3) Continuing education requirements.

(a) Each active licensee shall complete at least eighteen (18) [~~twelve (12)~~] hours of board-approved continuing education, with:

1. No more than ten (10) [~~eight (8)~~] hours completed in a day; and

2. Proof of completion submitted with the Application for Annual License Renewal upon request by the Board.

(b)

1. A new licensee shall complete a two (2) hour jurisprudence course, provided by the board, by the licensee's first renewal.

2. A new licensee shall not be required to complete the continuing education requirements set out in paragraph (a) of this subsection until after the licensee's first renewal and before the licensee's second renewal.

(c) An inactive licensee may renew the inactive license without meeting the continuing education requirements required by this subsection.

(d) A continuing education course shall not be repeated for credit within the same renewal period.

Section 4. Activation of an Inactive License.

(1) To activate an inactive license, a licensee shall submit:

(a) A completed Application for Activation or Reinstatement of Kentucky License;

(b) The renewal fee required by Section 3(1)(b) of this administrative regulation;

(c) Proof that the licensee has met the continuing education requirements established by Section 3(3) of this administrative regulation; and

(d) License verification from each state or jurisdiction from which the licensee has held a license.

(2) If the licensee was inactive for more than four (4) years, proof of successfully passing the Special Purposes Examination for Chiropractic given by the National Board of Chiropractic Examiners within the past six (6) months shall be submitted to the board unless the licensee submits proof acceptable to the board of active practice under a license in good standing in another state or jurisdiction. In determining whether to accept proof of active practice, the board shall consider the following submitted by the licensee in writing:

(a) The number, or approximate number, of patients treated per week;

(b) The practice location or locations, and address or addresses at which the licensee has practiced, and the month and years of practice at each respective location; and

(c) Any relevant information the licensee may submit to show active practice.

Section 5. Denial or Refusal of License. The board may deny or refuse to renew a license if an applicant or licensee:

(1) Has a conviction for a felony or violation of any law involving moral turpitude; or

(2) Violates any of the provisions of KRS Chapter 312 or 201 KAR Chapter 21.

Section 6. Change of Address. Each licensee shall notify the board within ten (10) days of each change of mailing address or place of business.

Section 7. Incorporation by Reference.

(1) The following material is incorporated by reference:

(a) "Application for Licensure", DPL-KBCE-01, June 2023;

(b) "Application for Annual License Renewal", DPL-KBCE-03, June 2023; and

(c) "Application for Activation or Reinstatement of Kentucky License", DPL-KBCE-04, June 2023.

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APPROVED BY AGENCY:



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Shannon Johnson
Chair, Board of Chiropractic Examiners

Date: November 6, 2026